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# Product Technical Bulletin

PTB0638 05.19.16

**Printware**

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## Inspecting/Replacing the Waste Ink Tray

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Summary: How to check the waste ink tray to check if it needs to be replaced.

Applicable Products: iJetColor Press, iJetColor Label

Tools/Parts Required: None

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Inspecting/Replacing the Waste Ink Tray – This is a regular part of maintenance and the tray should be inspected MONTHLY

The Waste Ink Tray (807116-001) is filled with an absorbent material, used to capture the waste ink that drains from the Service Station.

1. If the printer is on; press the ON/OFF button to power-down the print engine. Wait about 45 seconds until the system shuts down (all control panel lights will go off). Turn off the Main Power Switch and unplug the printer from the power receptacle. **WARNING!** If this power-down process is not followed; ink color mixing and printhead nozzle clogging may result.
2. Unplug the power cable from the printer.
3. Open the Ink Tank door
4. The Waste Ink Tray is secured to the print engine frame by two tabs. One tab is located at the left side of the tray and one at the right side. Simultaneously push the two tabs in towards the tray, while pulling the tabs out towards you. The Waste Ink Tray should release from the frame and begin sliding towards you.
5. Slide the Waste Ink Tray out from under the print engine.
6. If the absorbent material is saturated with ink (entire white absorbent pad is now colored black); the Waste Ink Tray should be replaced.

**WARNING:** Do NOT remove the Waste Ink Tray for more than a minute or two. With the tray removed; waste ink will drip onto the base of the printer. This ink will eventually end up in areas that are undesirable; causing damage to the system or other items/properly.



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7. When re-installing the Waste Ink Tray, push the tray in evenly and slide it all the way back until it stops. Make sure the tray securing tabs snap into the print engine frame.

